

Coalition Co-ordinator, *Better planning coalition* – Candidate Information Pack

Position: Coalition Co-ordinator, *Better planning coalition* (12 month fixed-term contract)

Closing date: Midday on Thursday 26 May 2022

Interview date: Tuesday 7 June 2022

This candidate information pack includes:

- Background information about the *Better planning coalition*, CPRE, the countryside charity and the vacancy
- Outline terms and conditions of employment
- Job and person specification (separate document)
- Application form (separate document)

After reviewing this information, if you have any questions about the role or would like to discuss it further, please contact:

Name: Sarah McMonagle, Head of External Affairs, CPRE The countryside charity

Email: sarahmc@cpre.org.uk

Direct line: 0755 4422 900

If you'd like to apply for this post, please return your completed application form to jobs@cpre.org.uk. Please note that CVs will not be accepted. If you're shortlisted then we're likely to contact you by email or telephone by no later than Wednesday 1 June 2022.

Regretfully, we'll be unable to contact candidates who haven't been shortlisted for interview. If you don't hear from us within two weeks of the closing date, please assume that your application has been unsuccessful. If that's the case, then we appreciate the effort you've made applying for this role.

Jenny Bulman
Operational Effectiveness Manager
CPRE The countryside charity

Better planning coalition

About the *Better planning coalition*

The *Better planning coalition* is committed to working together in partnership on the Levelling Up and Regeneration Bill and the review of the National Planning Policy Framework (NPPF) for the benefit of climate, nature and people.

As a broad coalition of 26 organisations from across a number of sectors, we recognise the value of working collaboratively in order to maximise our influence. We are all committed to the overarching [‘Six tests for planning’](#), which will form the foundation for our coalition work on both the Bill and the NPPF. In order to help us do this well, we have secured funding from the European Climate Foundation for a senior influencer to lead the coalition for one year. To underpin this person’s work, we have produced a ‘Ways of working’ document, which has been developed and agreed by coalition members. The *Better planning coalition* is a formalised version of a looser coalition that has been working together since August 2020 in response to the government’s [‘Planning for the Future’](#) White Paper.

The *Better planning coalition*’s values

In terms of the way we work with one another, coalition members endeavour to operate under the following values:

1. Compromise
2. Fairness
3. Transparency
4. Trust

About CPRE, the countryside charity

The role will be answerable to the *Better planning coalition* but will be employed by CPRE, the countryside charity, which campaigns to promote, enhance and protect the countryside for everyone’s benefit, wherever they live. With a local CPRE in almost every county, we work with communities, businesses and government to find positive and lasting ways to help the countryside thrive – today and for generations to come.

What CPRE does

We connect people with the countryside so that everyone can benefit from and value it.

We promote rural life to ensure the countryside and its communities can thrive.

We empower communities to improve and protect their local environment.

Through all our work we look at the role of our countryside in tackling the **climate emergency**, including seeking ways to increase resilience and reduce impact.

CPRE’s vision (what we want to achieve):

A beautiful and thriving countryside that enriches all our lives.

CPRE’s mission (what we need to do to achieve our vision):

To promote, enhance and protect a thriving countryside for everyone’s benefit.

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CPRE's values:

Open:	We are inclusive and respectful of everybody, no matter who they are or where they live. Our countryside is for everyone and so are we.
Trusted:	We use evidence, knowledge and experience to influence positive change. Others believe what we say because they know we can back it up.
Connected:	We value lasting and effective relationships. We invite and encourage collaboration to find what is best for the countryside we love.
Inspirational:	We bring ambition and determination to everything we do. We channel our passion to motivate others and encourage them to act.

About the role

We are looking for a driven and engaging individual with the gravitas and experience to act as a senior ambassador for the *Better planning coalition* across Westminster and Whitehall.

You will have the political judgement and dexterity to lead the *Better planning coalition*, comprising of senior policy and parliamentary colleagues from 26 organisations from across the environment, housing, planning, transport and heritage sectors, in its lobbying on the Levelling Up and Regeneration Bill and review of the National Planning Policy Framework (NPPF), maximising our impact and influence. You will act as a critical interface between MPs and Peers from across the political spectrum and the *Better planning coalition*, finding creative ways to boost our influence and impact via strategic policy, public affairs and media relations.

Ultimately, you will help ensure that the Levelling Up and Regeneration Bill and NPPF reflect our priorities in line with our joint '[Six tests for planning](#)', which will provide the basis for our influencing work. This role offers a fantastic opportunity to lead lasting legislative and regulatory change for the good of climate, nature and people at a unique period of change to the planning process.

Additional useful information

Our vision: www.cpre.org.uk/about-us/who-we-are/our-vision/

Explore a summary of our strategy: www.cpre.org.uk/resources/our-strategic-plan/

Our network of local groups: www.cpre.org.uk/about-us/who-we-are/local-and-regional-groups/

What we achieved last year: <https://www.cpre.org.uk/news/2021-cpres-impact/>

Annual review 2020-2021: <https://www.cpre.org.uk/wp-content/uploads/2021/06/CPRE-Annual-Review-2020-21-web.pdf>

The areas that we're working on: www.cpre.org.uk/what-we-care-about/

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What we say and do: www.cpre.org.uk/about-us/what-we-say-and-do/

Our history and achievements: <https://www.cpre.org.uk/about-us/who-we-are/our-achievements-and-history/>

Working at CPRE

Salary The salary will be circa £50,000-60,000 per year depending on experience. Please note that our salaries are externally benchmarked, although we do take into account the level of skills, experience and ability the successful candidate brings.

The pay structure is reviewed regularly to ensure that it remains market competitive.

Hours of work 35 hours per week. Normal office hours are 9am to 5pm with one hour (unpaid) for lunch every day. Around the core hours of 10am to 4.30pm staff can flex their start and finish times. Occasional evening and weekend work is required, time off in lieu is provided and, dependent on role, there may be travel around England.

Place of work Normal place of work is the national CPRE's office at 15-21 Provost Street, London, N1 7NH but, as a result of the pandemic, most office-based staff members are now working part of the time in the office and part of the time at home.

Working culture CPRE has an inclusive and friendly working culture.

We involve staff in setting the operational plan and have a weekly all-staff meeting where information is shared. Staff are set annual objectives and have a performance review each year with joint feedback with their manager on their achievements and performance in the role.

Holidays 25 days per calendar year, increasing by one day per full year of service up to a maximum of 30 days. Paid leave is also given for public holidays and three 'privilege' days, which are normally taken between Christmas and New Year.

Probation The post will be subject to a six month probationary period. Probationary periods may be extended if further time is required.

Pension CPRE offers a group personal pension policy with Aviva. CPRE will contribute to this policy monthly at a rate of seven per cent of current salary. CPRE will start making contributions from the beginning of the third month immediately following the start date. Staff members make a personal monthly contribution of a minimum of one per cent of salary. This percentage contribution may increase in the future.

Life assurance CPRE has an employee life assurance policy, which covers all staff during their employment with CPRE. The policy covers four times annual salary in the event of death in service.

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Employee assistance

CPRE subscribes to an employee assistance programme. Staff can access a free 24 hour confidential telephone counselling and advisory service. The service also provides confidential face-to-face counselling.

Notice

During the probationary period, one month's notice of termination of employment is required from employer or employee. After satisfactory completion of your probationary period, eight weeks' notice of termination of employment is required from employer or employee.

Flexible working

We have a flexible working policy with a number of staff working flexibly. Where flexible working requests are agreed by line managers, staff are able to alter their working hours or work from home on agreed days.

April 2022